

The following services are available to support Chubb’s Personal Lines agents & brokers.

If you need assistance with this form, please contact Agency Support at 1-866-324-8222, option #1 or email [agency-support@chubb.com](mailto:agency-support@chubb.com).

Please choose from the following services:

**Personal Lines**

- Masterpiece Policy Download
- Commission Download
- PLS Policy Download

**Additional Solutions**

- ORCA Download
- Claims Download

**Producer Codes:**

\_\_\_\_\_

\_\_\_\_\_

**If you are enrolling in Policy Download, you’ll find the download setup guides in My Resources (Chubb Agent Portal > My Resources > Systems and Training > Policy Admin System > Download)**

**Agency Name & Contact Information**

Agency Name: \_\_\_\_\_

Agency Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Agency Contact Name and Phone#

\_\_\_\_\_

Agency Technical Contact Name and Phone #

\_\_\_\_\_

**Agency Management System Information (Required)**

Please provide your agency’s IVANS “Y” account information  
(If you do not have a ‘Y’ account, please contact your agency management system vendor).

IVANS “Y” Account Number: \_\_\_\_\_ Batch ID: \_\_\_\_\_

Machine Address: \_\_\_\_\_

1. Select your Agency Management System:

**Vertafore Systems:**

- Sagitta
- AMS 360
- AFW (4-digit participant code: \_\_\_\_\_)
- Other: \_\_\_\_\_

**Applied Systems:**

- EPIC
- TAM (Version # \_\_\_\_\_)
- Other: \_\_\_\_\_

**Other Vendor Systems:**

\_\_\_\_\_