



**American Modern Insurance Group**  
**Policy Download Request**  
**For ACORD AL3 Compliant Agency Management Systems**

### Your Agency

To set up your account, tell us about your agency.

Your Agency Code with American Modern:

Your Agency Name:

Street Address:

City:

State:  

Zip Code:

Agency Telephone Number: (  )  Ext.

### Your General Agent

If you broker your business through a GA, enter that name and code.  
 If you work for the GA, please enter your agency information.

General Agent Name:

General Agent Code:

### Your Contact for Policy Download

Who in your agency manages the policy download process?

Download Contact Full Name:

Download Contact Telephone Number: (  )  Ext.

Download Contact E-Mail Address:

### Your Agency Management System

What software package do you use?

Vendor or Software:

Version: (optional)

### Your IVANS Information

Policy information is sent to your agency system via IVANS.  
 Please enter the following information about your IVANS account.

Do You Have An Active IVANS Account For Policy Downloads:  Yes  No

Y Account Number: (optional)

**Batch ID:** *(optional)*

**Machine Address:** *(optional)*

**Commission Information**

*We can add commission information for those products that are part of the policy download. You must enter all of the codes used by your agency. If you receive your commission from a GA, no data will be transmitted.*

**Include Commission Information:**  Yes  No

**Agency Code:** *(optional)*

**Additional Code:** *(optional)*

**Additional Code:** *(optional)*

*Once we have received this completed form, and have verified your agency codes and IVANS information, it will take five business days for us to add your agency to our IVANS batch files.*

*If you have questions or need assistance, contact us: [systemsupport@amig.com](mailto:systemsupport@amig.com) or 866-527-9583*

